

TRAINER'S PROFILE



Name : Zaiyani Abd Malik

Title Hold : NSC,MHR, ERP & CRM HRD TTT

Location: Kuala Lumpur

Trainer Licensing Profile:

- 1) Software based accounting :SAP, SQL Accounting & Payroll,OBM Accounting & Payroll, AS400 Movex, Peachtree (Sage)
- 2) Cloud-based accounting :AkaunBiz.com, Zoho Books,Bukku.my, Xero.com
- 3) ERP & CRM System
- 4) Online Webinar & Classroom :ZOOM, Google Meet, MicrosoftTeams, Cisco Webex

Training & Event Experience :

- 1) Finance for Non-Finance Managers/Executive
- 2) Basic & Advanced Accounting for Entrepreneurs
- 3) E-Filing & EA Form Preparation
- 4) Cashflow Management & Budgetary Planning
- 5) Full Sets of Accounting using Cloud Accounting System
- 6) Microsoft Word, Excel, PowerPoint, Teams, Outlook
- 7) Payroll & Income Tax calculation
- 8) Pengurusan Kewangan untuk SME
- 9) Sales & Service Tax (SST)

Corporate Profile:

- 1) Treasurer, Koperasi Usahawan Sosial berhad
- 2) Internal auditor, persatuan fit & aktif Malaysia
- 3) Treasurer, thames oxford academy NCS alumni